

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair
Isis Garcia-Martinez, Vice Chair
Luis Gonzalez, Secretary/Treasurer



Committee Members:

Jose F. Caragol
Vivian Casáls-Muñoz
Katharine E. Cue
Paul B. Hernández
Lourdes Lozano

May 28, 2013
SUMMARY AGENDA

Meeting was called to order at 6:47 p.m.

Call to Order/Roll Call of Oversight Committee Members - **All Present**

- **Also present were:**
 - **Marbelys Fatjo, Acting City Clerk**
 - **William Grodnick, City Attorney**

Invocation given by Marbelys Fatjo, Acting City Clerk.

Pledge of Allegiance led by Councilmember Vivian Casáls-Muñoz.

Meeting Guidelines

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
 - As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
 - A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
 - No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
 - Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.
- 1) Announcement of Amendments/Corrections to the Agenda (if any) – **Item C of the Consent Agenda (2C) was withdrawn from today's Agenda, and Item 3C was added to the Agenda.**

2) Consent Agenda – **Motion to Approve the Consent Agenda, except item 2C, made by Councilwoman Casals-Muñoz and seconded by Councilwoman Cue-Fuente – MOTION PASSED (8-0)**

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

- A. Request permission to approve the summary minutes of the City of Hialeah Charter School Oversight Committee meeting of **April 23, 2013. APPROVED (8-0)**
- B. Request permission to ratify the annual expenditure for the purchase of virtual education for the City of Hialeah Educational Academy from **Somerset Virtual Education** in an amount not to exceed \$36,771.50. This expenditure will be drawn from the 2012-2013 budget against account **315. APPROVED (8-0)**
- C. Request permission to approve the annual expenditure for the purchase of virtual education for the City of Hialeah Educational Academy from **Somerset Virtual Education** in an amount not to exceed \$40,000. This expenditure will be drawn from the 2013-2014 budget against account **315. WITHDRAWN**
- D. Request permission to approve the annual expenditure for materials and supplies for the City of Hialeah Educational Academy from **A-Team Office Products** in an amount not to exceed \$25,000. This expenditure will be drawn from the 2013-2014 budget against account **510. APPROVED (8-0)**
- E. Request permission to approve the annual expenditure for furniture for the City of Hialeah Educational Academy from **A-Team Office Products** in an amount not to exceed \$25,000. This expenditure will be drawn from the 2013-2014 budget against account **641. APPROVED (8-0)**
- F. Request permission to approve the annual expenditure for food for the City of Hialeah Educational Academy from **Chente Enterprises** in an amount not to exceed \$20,000. This expenditure will be drawn from the 2013-2014 budget against account **570. APPROVED (8-0)**
- G. Request permission to approve the annual expenditure for textbooks for the City of Hialeah Educational Academy from **Florida School Book Depository** in an amount not to exceed \$50,000. This expenditure will be drawn from the 2013-2014 budget against account **641T. APPROVED (8-0)**
- H. Request permission to approve the annual expenditure for textbooks and supplies for the City of Hialeah Educational Academy from **Pearson Education** in the amount not to exceed \$15,000. This expenditure will be drawn from the 2013-2014 budget against account **641T. APPROVED (8-0)**

- I. Request permission to approve the annual expenditure for Computer and Equipment for the City of Hialeah Educational Academy from **CDW Government** in an amount not to exceed \$50,000. This expenditure will be drawn from the 2013-2014 budget against account **643. APPROVED (8-0)**
- J. Request permission to approve the annual expenditure for materials and supplies for the City of Hialeah Educational Academy from **CDW Government** in an amount not to exceed \$25,000. This expenditure will be drawn from the 2013-2014 budget against account **510. APPROVED (8-0)**
- K. Request permission to approve the annual expenditure for materials and supplies for the City of Hialeah Educational Academy from **Sysco Food Services** in an amount not to exceed \$15,000. This expenditure will be drawn from the 2013-2014 budget against account **510. APPROVED (8-0)**
- L. Request permission to approve the annual expenditure for food for the City of Hialeah Educational Academy from winning recipient of **Food Services** bid process in an amount not to exceed \$150,000. This expenditure will be drawn from the 2013-2014 budget against account **570. APPROVED (8-0)**
- M. Request permission to approve the annual expenditure for textbooks for the City of Hialeah Educational Academy from **Achieve 3000** in an amount not to exceed \$27,500. This expenditure will be drawn from the 2013-2014 budget against account **522. APPROVED (8-0)**
- N. Request permission to approve the annual expenditure for materials and supplies for the City of Hialeah Educational Academy from **Matty's Sports** in an amount not to exceed \$15,000. This expenditure will be drawn from the 2013-2014 budget against account **510. APPROVED (8-0)**
- O. Request permission to approve an annual expenditure of \$238,500 for management services for the City of Hialeah Educational Academy to **Academica Dade, LLC** as per the contracted rate with Academica of \$450 per student per year based on current full time equivalent (FTE) calculations of 530. This expenditure will be drawn from the 2013-2014 budget against account **310. APPROVED (8-0)**
- P. Request permission to approve the City of Hialeah Educational Academy **Annual Lease** expenditure in the amount of \$265,000.00. The contracted rate with Academica of \$500 per student per year (full time equivalent (FTE): estimate of 530 students). This expenditure will be drawn from the 2013-2014 budget against account 360. **APPROVED (8-0)**
- Q. Request permission to approve an annual expenditure for electricity for the City of Hialeah Educational Academy from **Florida Power and Light**, in an amount not to exceed \$60,000. Funding for this expenditure will be drawn from Fiscal 13-14 budget against account number **430. APPROVED (8-0)**

- R. Request permission to approve an annual expenditure to the City of Hialeah for an additional City facility **usage fee** for the 2013-2014 school year in the amount of \$93,974.52, based on the terms of the lease agreement ratified on June 30, 2011 between the City of Hialeah Educational Academy and the City of Hialeah for the 2013-2014 school year. This expenditure will be drawn from the 2013-2014 budget against account **360. APPROVED (8-0)**

3) Presentation of Financial Reports by Academica Dade LLC.

- a) Request permission to approve the monthly **Financial Statement** (Statement of Revenue, Expenditures and Changes in Fund Balance and Quarterly Balance Sheet) for the City of Hialeah Educational Academy for the period that ended on **March 31, 2013. APPROVED (8-0)**

Ana Martinez of Academica, 6340 Sunset Drive, Miami, Florida, addressed the Committee Members on this item.

Motion to Approve made by Council President Garcia-Martinez and seconded by Councilwoman Cue-Fuente.

- b) Request permission to approve a revised 2012-2013 **Budget** for the Hialeah Educational Academy. **APPROVED (8-0)**

Ana Martinez of Academica, 6340 Sunset Drive, Miami, Florida, addressed the Committee Members on this item.

Motion to Approve made by Councilwoman Cue-Fuente and seconded by Council President Garcia-Martinez.

- c) Request permission to approve the 2013-2014 **Budget** for the Hialeah Educational Academy. **APPROVED (8-0)**

Ana Martinez of Academica, 6340 Sunset Drive, Miami, Florida, addressed the Committee Members on this item.

Motion to Approve made by Councilwoman Cue-Fuente and seconded by Councilman Hernandez.

- 4) Presentation of the Principal's Report by Carlos Alvarez, Principal of the City of Hialeah Educational Academy - **Carlos Alvarez addressed the Committee Members and advised that the projected enrollment for the 2013-2014 school year is 530 students. Mr. Alvarez also recognized the several scholarships awarded to the seniors of the 2013 graduating class, as well as the FCAT passing rates. He announced that the City of Hialeah Educational Academy was recognized in Newsweek as one of America's best High Schools.**

Several of the top students in the 2013 graduating class addressed the Committee and expressed their gratitude towards the Members, Principal Alvarez and the school.

- a) Academica is in the process of obtaining insurance quotes for the renewal of property and general liability insurances for all Academica managed schools, including City of Hialeah Educational Academy, in order to provide the best and most cost effective insurance program. We have reviewed four different proposals and will be finalizing the decision of the program to obtain by the end of the month, at which time we will receive prices for the individual schools.

5) Unfinished Business

Marla Alpizar, Director of the City of Hialeah Education Department, advised that the Charter of the Hialeah Educational Academy is currently being renewed. She further advised that the Charter School Application for a 15 year renewal will be before the Miami-Dade County School Board.

Carlos Alvarez, Principal, Hialeah Educational Academy, demonstrated a documentary filmed at the school regarding what the school has to offer.

Mayor Carlos Hernandez advised that next year his number one priority in Tallahassee will be to bring \$1 million to the school for renovations.

6) New Business - None

7) Comments and Questions - None

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
August 27, 2013 at 6:30 p.m.**